# AGENDA

**Meeting**: **Audit and Governance Committee**

**Place**: **Online Meeting**

**Date**: **Wednesday 18 November 2020**

**Time:** **10.00 am**

Please direct any enquiries on this Agenda to Tara Shannon, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

**Membership:**

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|---|---|
| Cllr Richard Britton (Chairman) | Cllr Andy Phillips |
| Cllr Stewart Dobson (Vice-Chairman) | Cllr Pip Ridout |
| Cllr Gavin Grant | Cllr Ian Thorn |
| Cllr Mike Hewitt | Cllr John Walsh |
| Cllr Nick Holder | Cllr Stuart Wheeler |
| Cllr Edward Kirk | |

**Substitutes:**

| | |
|---|---|
| Cllr Anna Cuthbert | Cllr Jim Lynch |
| Cllr Peter Evans | Cllr Ricky Rogers |
| Cllr Ross Henning | Cllr Jo Trigg |
| Cllr Ruth Hopkinson | |

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# AGENDA

## Part I

### Items to be considered while the meeting is open to the public

1   **Apologies**

    To receive any apologies or substitutions for the meeting.

2   **Minutes of the Previous Meeting** *(Pages 7 - 12)*

    To confirm and sign the minutes of the meeting held on 25 September 2020.

3   **Declarations of Interests**

    To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4   **Chairman's Announcements**

    To receive any announcements through the Chairman.

5   **Public Participation**

    The Council welcomes contributions from members of the public.

    **The Council welcomes contributions from members of the public. During the ongoing Covid-19 situation the Council is operating revised procedures and the public are able participate in meetings online after registering with the officer named on this agenda, and in accordance with the deadlines below.**

    Guidance on how to participate in this meeting online.

    Statements

    Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the officer named on this agenda no later than 5pm on Friday 13 November (2 clear working days before the meeting).

    State whom the statement is from (including if representing another person or organisation), state points clearly and be readable aloud in approximately 3 minutes. Up to three speakers are allowed for each item on the agenda.

    Questions

    Those wishing to ask questions are required to give notice of any such questions electronically to the officer named on the front of this agenda no later than 5pm on Wednesday 11 November 2020 (4 clear working days before the

meeting) in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm on Friday 13 November 2020 (2 clear working days before the meeting).

Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent. Details of any questions received will be circulated to members prior to the meeting and made available at the meeting and on the Council's website; they will be taken as read at the meeting.

6      **Report to those charged with Governance (ISA 260) 2018/2019** *(Pages 13 - 24)*

To receive the ISA 260 report.

7      **Statement of Accounts 2018/2019** *(Pages 25 - 146)*

To consider the 2018/2019 accounts.

8      **Update on Statement of Accounts 2019/2020**

To receive a verbal update on the 2019/2020 accounts.

9      **Annual Governance Statement 2019/2020** *(Pages 147 - 160)*

To consider the Annual Governance Statement 2019/2020.

10     **Pension Assurance on Pension Fund Accounts 2019/2020** *(Pages 161 - 214)*

To receive an update on the Pension Fund Annual Report and Accounts 2019/2020.

The minutes of the meeting of the Wiltshire Pension Fund Committee on 24 September are attached for information. See minute number 187.

11     **Grant Certification Report**

To receive an update on the grant certification report from KPMG relating to teachers pay/pensions 2019/2020.

12     **Quarter 2 Internal Audit Report 2020/2021** *(Pages 215 - 254)*

To consider the Q2 Internal Audit report 2020/2021.

13     **Quarter 4 Internal Audit Planning 2020/2021** *(Pages 255 - 258)*

To consider the report on Internal Audit Planning Q4 2020/2021.

14     **SWAP - New Ways of Working Update**

To receive a presentation on the practical effects to Wiltshire Council of the New Ways of Working.

15      **Risk Management during COVID-19**

To receive a verbal update on risk management during COVID-19.

16      **Governance Action Log Update**

To receive an update.

17      **Forward Work Programme** *(Pages 259 - 262)*

To note the Forward Work Programme

18      **Date of Next Meeting**

To note that the next regular meeting of the Committee will be held on 10 February 2021.

19      **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

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**Part II**

**<u>Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed</u>**

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